

Date April 25, 2016

Please send letter(s) to Berea H.S. stating that all documentation requested by the 2015-16 Title IX audit report has been received. The material is satisfactory and no further action is necessary at this time.

Thank you,

*Sharon Juppott*

Date April 25, 2016

Please scan the following documents into the @BereaHS Title IX file. - "Materials requested by KHSAA 2015-2016 audit report."

# Berea High School

Athletic Department

Meals

## POLICY

The Berea High School Athletic Department shall adopt a policy to provide guidelines for the purchase of Pre and Post Game meals.

### Policy Statement

Pre- and post-game meals purchased for teams shall meet the following criteria:

1. Meals before or after a game are left to the discretion of the Head Coach.
2. Cost of meals may be provided by the individual parents/supporters, or the money for the meal may be taken from the team's Varsity Club activity account (provided funds are available for such purchases). Coaches must follow proper state and district accounting procedures for requesting money from activity account for all purchases.
3. Students may be required to purchase their own meals.
4. During overnight trips, students will be allowed \$30 per day for meals, with the understanding that the hotel for the trip will be chosen based on the offering of complementary breakfasts.

DATE ADOPTED: \_\_\_\_\_ SIGNATURE \_\_\_\_\_

Principal/Athletic Director

# Berea High School

Athletic Department  
Travel/Per Diem Policy

## POLICY

The Berea High School Athletic Department shall adopt a policy to provide guidelines for the travel of student athletes.

### Policy Statement

Athletic travel of student athletes shall be governed by the following criteria:

1. The Head Coach shall submit a request for bus transportation to the Athletic Director at least 10 days before transportation is required.
2. All student athletes shall ride the bus to any scheduled event.
3. All student athletes traveling by bus to school sponsored activities **MUST** return to the school unless the parent or legal guardian personally comes to the coach, or other supervising school authority, and takes custody of **his/her** child.
4. Student athletes may not be released to ride with any person other than their own parent or guardian. (NO EXCEPTIONS)
5. Student athletes with extenuating circumstances may request approval for another means of transportation. Approval must be given by the principal or athletic director.
6. In the event of a cancellation of a game or activity, it shall be the responsibility of the head coach to notify the Director of Transportation.
7. The Head Coach shall have the responsibility for the proper care of the bus and behavior of all student athletes while being transported.
8. The Athletic Director and Director of Transportation may waive the 10 day requirement for transportation request under extenuating circumstances.
9. For overnight stays, teams **MUST** stay in a hotel of Hampton Inn or comparable lodging, to exceed no more than \$125.00 per room for a weeknight, and no more than \$150.00 per night for a weekend.

DATE ADOPTED: \_\_\_\_\_ SIGNATURE \_\_\_\_\_

Principal/Athletic Director

# Berea High School

Athletic Department

Locker Rooms and Practice Facilities

## POLICY

The Berea High School Athletic Department shall adopt a policy to provide guidelines and procedures for assignment of locker rooms and practice facilities.

### Policy Statement

All assignments of locker rooms and practice facilities, for athletics shall adhere to the following criteria:

1. **Banners:** Every sport offered at Berea High School shall have a post-season achievement banner hanging from the rafters in the school's gymnasium. All banners are to be displayed together on the same rafter until a lack of space requires an additional rafter be used. All banners will be displayed on the home side of the gym. District and Regional championships and runners-up will be recognized by title and year under the sports heading. Individual sports will list regional winners, runners-up, and state qualifiers. Boys' and girls' teams that qualify for the state basketball Sweet Sixteen will have a separate banner. A team that wins a state championship will receive a larger banner in the shape of Kentucky with the championship year and a listing of all players, managers, and coaches. Individual state champions will be recognized with a separate banner from the team banner and list their name, event, and year of the championship (i.e. track and field). In addition, basketball will have a separate banner for boys' and girls' 1,000 point club. Both banners will be equitable in size and design and placed on each side of the basketball goals hanging from the rafters.
2. **Awards and Trophies:** All trophy cases in the gym lobby shall display all female and male KHSAA district, regional, and state winners and runners-up for all sports. Trophy cases located inside the school building will display all other trophies of all sports.
3. **All locker rooms shall be assigned by the Athletics Director. All locker rooms will be provided with the same amenities (restrooms, showers, lockable lockers, and dry erase boards)**

4. **Locker room assignments:**

Boys' PE Locker Room (Singleton): MS boys' basketball, MS Football, MS Baseball, Boys' MS Soccer

Girls' PE Locker Room (Singleton): MS Girls' basketball, Volleyball, MS Softball, Girls MS Soccer

Football Locker Room: HS Football, HS Baseball

Conkin Boys' Locker Room: HS Boys Basketball, HS Boys Soccer, Boys Track, Boys Cross Country, Boys' Tennis

Conkin Girls' Locker Room: HS Girls Basketball, Volleyball, HS Girls Soccer, Girls Track, Girls Cross Country, Girls' Tennis, HS Softball

Country Club Locker Rooms: Girls and Boys Golf

Berea College Natatorium Locker Rooms: Girls' and Boys' Swim

Archery Range Locker Rooms: Girls' and Boys' Archery

DATE ADOPTED: \_\_\_\_\_

SIGNATURE \_\_\_\_\_

Principal/Athletic Director